



ENRICHMENT ACTIVITIES

REGISTRATION FORM

2022-2023 IQ VILLAGE HUNTERS CREEK

Today's Date: _____

STUDENT INFORMATION

Last Name:		First Name:	
Birth Date:	Age:	Sex	
Parent Name:		Email:	
Address:		Phone Number:	

IN CASE OF EMERGENCY

Name:	Phone Number:	Relationship:
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POLICIES AND REGULATIONS

- Payments should be done the first day of each month. Otherwise, a late fee of \$25.00 will be assessed. Students with late payments will not be allowed in their respective class and will directly interfere with the student's enrollment. Months are paid in full **Initial:** _____
- A \$35.00 fee will be charged for returned checks or declined payments.
- **All class cancellations must be made 24 hours in advance. Failure to do so will not guarantee a make-up class. Classes may only be made up 2 weeks after cancellation. Initial:** _____
- Students must attend **only** to the class selected at the moment of the registration. If any further change is needed, it only may be possible **depending on availability.**
- **Students are responsible to bring all materials needed for class. Personal materials and/or instruments are the sole responsibility of the student. IQVHC is not responsible for any lost, stolen, or misplaced materials/instruments. Initial:** _____
- Students must be on time for their class. Tardiness is not a reason to extend class time.
- Students must be **picked up promptly after the class** has ended. Failure to do so will incur a late fee. (\$10.00) for every 10 minutes. **Initials:** _____
- Students are required to participate in any scheduled exhibition. All art pieces requested for the art teacher that will be part of the exhibition must be turn in framed by the date given from the teacher.
- If a teacher is absent, IQVHC will provide a professional substitute.
- IQVHC may change or re-schedule classes at any time.
- If two (2) consecutive weeks are missed without notice, registration may be forfeit and assigned to the next student on the waiting list.
- After a 3 month absence period, a \$25.00 registration re-installment fee is applicable.
- IQVHC follows the Orange Public School Calendar, except in teacher planning days, where classes are scheduled. Copies of School Calendar are available at the reception desk.
- At times, severe weather conditions or threats such as hurricanes, flooding, power failures, fires, etc. May require that we close the center. In these cases, no credit/refunds will be applied.

- Pictures and/or videos of the students may be taken and published with promotional purposes to support the center **Initials:** _____
- **IQVHC expects all students to behave courteously and respectfully towards fellow students and professors. Any misconduct may result in student dismissal from the center. Initials:** _____

By Signature below I indicate that all Information above is true to the best of my knowledge. I am financially responsible for any pending balance on my account. I agree with IQVHC General Policies and Regulations described above. I understand that IQVHC reserves the right of admission.

Parent/Guardian Signature: _____ **Date:** _____

VISUAL ARTS TRANSITIONAL

Wednesday 3:30 – 4:30 pm

VISUAL ARTS

Tuesday 4:30 – 6:00 p.m.

Wednesday 3:30 – 5:00 p.m.

Wednesday 5:00 – 6:30 p.m.

Thursday 4:30 – 6:00 p.m.

KINDER PAINT

Tuesday 3:45 – 4:30 p.m. **(NEW)**

HOMEWORK ASSISTANCE

Monday/Tuesday/ Thursday/Friday 3:00-6:00 p.m.
Wednesday 2:00-6:00 p.m.

PRIVATE TUTORING READING & WRITING

Tuesdays & Thursdays
Half Hour

KIDS TRAINING PLACE

Monday & Wednesday 3:45 – 5:00 p.m.

Monday & Wednesday 5:15 –6:30 p.m.

Your Signature below indicates that you have received the above items and the information on this enrollment form is complete and accurate. I agree to abide by the terms in the IQ Village Hunters Creek Rules and Regulations



I received a copy of the Child Care Facility Brochure *"KNOW YOUR CHILD CARE FACILITY"*.

Parent/Guardian Signature

Date

I received a copy of the *"DISCIPLINARY/ EXPULSION POLICY"* used by the Child Care Facility.

Parent/Guardian Signature

Date

I received a copy of the *"RULES AND REGULATIONS"* used by IQ Village Hunters Creek.

Parent/Guardian Signature

Date

I give consent to IQ Village Hunters Creek to have access to my child records.

Parent/ Guardian Signature

Date

IQ Village Hunters Creek reserves right of admission and the right of to cancel the enrollment of any child who, for any reason, cannot adjust to our program.

Section 65-C-22.066(2), F.A.C., requires a current physical examination (form 3040) and immunization record (form 680 or 681) within 30 days of enrollment.